Ref: HQCAA/1089/501/ATNR

November 19 , 2020

IMPLEMENTATION OF STANDARD OPERATING PROCEDURES (VERSION 3.0) FOR INTERNATIONAL PASSENGER / CHARTERED / PRIVATE AIRCRAFT FLIGHTS

In continuation to the efforts being made to curb the spread of COVID-19 in Pakistan, subject Standard Operating Procedures (Version 3.0) have been approved by the Competent Authority for International Passenger, Chartered and Private Aircraft Flights between November 20 – December 31, 2020.

2. Updated list of countries for Category A, B and C along-with Health Declaration Form (HDF) are being enclosed herewith. The **Country List C** shall be applicable on immediate basis, however **Country List A&B** shall be effective from November 27, 2020.

3. All Airline and Aircraft Operators / Ground Handling Agents / Authorized Flights Permission Agents are directed to ensure full compliance.

Encl: As Stated

(IRFAN SABIR)
Air Commodore
Director Air Transport &
Economic Regulations
For   Director General PCAA

All Scheduled and Charter Airline Operators
All Ground Handling Agents
All Private Operators
All Authorized Flight Permission Agents

Copy to:-
- Secretary, Aviation Division, Islamabad
- Additional DGCAA, HQCAA, Karachi
- Deputy DGCAA (Reg), HQCAA, Karachi
- Deputy DGCAA (APS). HQCAA, Karachi
- Director Flight Standards, HQCAA, Karachi
- Director Security, HQCAA, Karachi
- All Chief Operating Officers/Airport Managers
- Director Operations, Airports Security Force, ASF HQ, Karachi

Pakistan Civil Aviation Authority

Operational SOPs for International Inbound Passenger Flights

The aircraft operations shall be subject to full compliance of Pakistan Civil Aviation Authority (PCAA) instructions regarding aircraft disinfection, passenger and crew protection measures. All Airlines are to ensure that all SOPs implemented by the PCAA are followed in letter & spirit by all passengers and crew members. Non-compliance shall result in strict punitive action by PCAA.

In order to ensure safety of passengers and crew (cockpit & cabin) and to minimize the risks associated with COVID-19, following measures are to be taken in case of passenger and chartered aircraft flight operations to Pakistan:

PRE-EMBARKATION:

1. Requirement of COVID-19 RT-PCR test from passengers travelling to Pakistan is subject to the country of original embarkation. Ministry of National Health Services, Regulation and Coordination (M/o NHSR&C) has categorized countries into three categories: A, B and C based on COVID-19 risk assessment which will be reviewed fortnightly. Asymptomatic travellers from **Category A countries** do not require RT-PCR test before commencement of travel; whereas, travellers from **Category B and C countries** shall be required to provide proof of negative RT-PCR test conducted ***not more than 96 hours*** from the commencement of original travel, failing which the operator / airline shall not issue the boarding pass. Airlines shall be responsible to ensure compliance. **International travellers from Countries in Category C shall be subjected to another mandatory RT-PCR Test upon arrival in Pakistan.**

2. It shall be mandatory for all passengers travelling to Pakistan to download and install PASS TRACK app from the Google Play Store / Apple Store and enter their personal details as required. The airlines shall ensure that the passengers have uploaded their information on the app or have a printed copy of uploaded information generated by the app prior to issuance of boarding passes at point of original embarkation. Those passengers who do not have android / Apple phones shall enter their data on the web portal (https://passtrack.nitb.gov.pk/login).Passengers who prefer to upload their data on the web portal shall be required to provide paper print of the same prior to obtaining boarding pass at the airport of original embarkation. Passengers shall be required to capture the image of their RT-PCR test (if done) and upload it on the app or web portal.

3. **Following passengers shall be exempted from both RT-PCR testing and PASS TRACK app uploading requirement, however they shall submit complete Health Declaration Form at the airport of arrival in Pakistan:**

   - Passengers less than 12 years.
   - Disabled passengers.
   - High level international delegations.

4. All passengers and crew members travelling to Pakistan shall also be required to fill the Health Declaration Forms prior to boarding the aircraft which shall be disseminated by airlines (Form attached as **Annex-A**).

5. The aircrafts travelling to Pakistan shall be disinfected in accordance with the procedures prescribed by PCAA before passenger boarding. The disinfection is to be logged in aircraft documents. The Captain of the aircraft shall satisfy himself regarding full compliance of PCAA instructions on disinfection.

6. An inventory of essential Personal Protection Equipment (PPE), comprising protection suits, gloves, face masks, goggles, and N-95 masks, etc. shall be maintained in each aircraft.

7. The airline through its station manager / or the GHA where applicable, shall be responsible for providing the passenger manifest to the destination airport in Pakistan, before take-off of the flight. The Airport Manager at the destination airport shall transfer this passenger manifest to the health desk at the airport manned by Central Health Establishments (CHE) Directorate, M/o NHSR&C.

DURING FLIGHT:

8. Passengers are to comply with the following instructions during air travel to Pakistan. These are in addition to any other instructions which are otherwise mandated for safe air travel, or as issued by the Cabin Crew from time to time during the flight:

   a. All passengers are required to wear face masks throughout the duration of flights except during meal timings. The masks shall be provided by the airline at check in counter of the airport if the passengers do not have their own.

   b. Passengers are to occupy only the seats allocated to them and not change the seats in any case. They are also not allowed to congregate in the aircraft during the course of air travel.

   c. Any passenger having symptoms or feelings of COVID-19, including but not limited to shortness of breath, coughing and high fever must immediately inform the cabin crew.

9. All cockpit and cabin crew will wear face masks throughout the duration of flight without compromising on safety.

10. Cabin crew will provide hand sanitizer after every hour during the flight to each passenger except during the food / beverage service.

11. Food and beverages will be served on flights with proper packaging and precautions.

12. One Aft row in each aircraft shall be kept vacant for the passengers and crew displaying symptoms of illness.

13. The passengers and crew members displaying symptoms of illness will be isolated towards aft of the aircraft and kept there till the termination of flight. Such passengers shall remain at this seat in the aircraft till such time the health crew is called in by the cabin crew for medical evacuation.

14. Cabin Crew will spray disinfectant in the lavatory after every 60 minutes of flight.

15. The cabin crew shall use alcohol-based disinfection wipes to clean and disinfect their hands. After touching or disposing wastes, hands should be cleaned with hand sanitizer or soap.

16. Upon contacting ill passengers (having symptoms of COVID-19), cabin attendants must ensure use of N-95 masks, gloves and protective goggles.

17. The completely filled in Health Declaration Form will be checked at the entrance to the boarding bridge at the airport by the PCAA / ASF Officials.

POST-DISEMBARKATION:

18. Disembarkation will be done row wise in an orderly manner from front to back ensuring social distance.

19. All travellers should be in queue with a distance of 02 meters and will undergo thermal scanning.

20. The health staff will evaluate the results of scanning:

   a. Travellers detected with fever shall be marked. Supervisor will be informed immediately and shall be taken to Health Counter.
   b. Travellers with no fever shall go through process as such after providing test results if coming from **Category B and C** Countries.
   c. All travellers originating from **Category C** Countries shall also be subjected to mandatory RT-PCR Test upon arrival in Pakistan.

21. Protocol for symptomatic travellers:

   • Such passengers will be required to have a COVID 19 RT-PCR test conducted and its result essentially submitted to the designated authorities within 48 hours of their arrival.

Scanned with CamScanner

- Contact details of such suspected cases will be acquired by airport authorities, and information about test report submission process will be provided to such suspected cases before they leave the airport.
- Such suspected cases are not required to be retained / quarantined by the authorities at the time of disembarkation, and can proceed to their destination.
- In case of a positive RT-PCR result, such cases would be required to self-isolate as per the guidelines for positive cases and isolation procedures.
- The contacts of positive case need to self-quarantine in accordance to the guidelines for self-quarantine.

22. In case of any raised temperature or any other symptoms, the decision regarding quarantine requirement for any crew shall be made by health professionals at the airports.

23. Passengers with filled Health Declaration Form /data uploaded on Pass Track App and negative health screening will be allowed to proceed to immigration counters.

24. No meet and greet shall be allowed at the airport. Drivers shall stay inside the vehicle in the parking lot.

GOVERNMENT OF PAKISTAN

حکومتِ پاکستان

(See Rule 9 (1) (a)

ضابطہ9(۱)(الف)

PERSONAL DECLARATION OF ORIGIN AND HEALTH

اقرار نامہ برائے صحت وشہریت

QUESTIONNAIRE FOR TRAVELERS

Demographic Information   آبادیاتی معلومات

Name		نام
Contact number in Pakistan		پاکستان میں رابطہ نمبر
Passport Number		پاسپورٹ نمبر
Nationality شہریت	Flight No. فلائٹ نمبر	
Age عمر	Sex : جنس Male مرد ☐	Female عورت ☐
Address in Pakistan		پاکستان میں پتہ

Travel History: سفری معلومات

Name of countries you have visited in last 14 days آپ نے گذشتہ 14 دنوں میں کن ممالک کا سفر کیا ہے	_____ _____ _____
Have you being in Contact with COVID-19 Patient in last 14 Dayes کیا آپ کا گذشتہ 14 دنوں میں کسی COVID-19 کے مریض سے رابطہ یا تعلق رہا	Yes ☐ ہاں No ☐ نہیں
Visited Africa or South America in the last 5 days کیا آپ افریقہ یا جنوبی امریکہ آخری 5 دنوں میں گئے تھے	Yes ☐ ہاں No ☐ نہیں

Health Status: صحت کی معلومات

Do you have any of the following		کیا آپ کو مندرجہ ذیل میں سے کوئی علامات ہے
Fever / بخار	Yes ☐ ہاں	No ☐ نہیں
Cough / کھانسی	Yes ☐ ہاں	No ☐ نہیں
Difficulty in breathing / سانس لینے میں تکلیف	Yes ☐ ہاں	No ☐ نہیں

1. I will follow all public health measures adopted at the departure and arrival airport for **COVID-19**.
2. I hereby declare that the details furnished above are true and correct to the best of my knowledge. In case any of the above information is found to be false or in correct, I am aware that I may be held liable for offence under Pakistan Panal Code. 1860 and public health safety laws and all applicable law(s) of Pakistan .

Date & Placed _____ _____   تاریخ اور جگہ   Signature _____   دستخط

UPDATED LIST NOVEMBER 17, 2020
VALID FROM NOVEMBER 27, 2020 FOR CATEGORY A & B
AND
FROM NOVEMBER 20, 2020 FOR CATEGORY C

CATEGORY A

INTERNATIONAL TRAVELLERS FROM FOLLOWING COUNTRIES DO NOT REQUIRE COVID-19 PCR PCR TEST FOR ENTRY INTO PAKISTAN:

SR.	COUNTRY	SR. .	COUNTRY
01	Australia	12	Maldives
02	China	13	Namibia
03	Cote D'Ivoire	14	New Zealand
04	Cuba	15	Nigeria
05	Fiji	16	Rwanda
06	Finland	17	South Korea
07	Iceland	18	Saudi Arabia
08	Japan	19	Senegal
09	Kazakhstan	20	Sri Lanka
10	Laos	21	Vietnam
11	Malawi		

CATEGORY B

FOR COUNTRIES NOT INCLUDED IN CATEGORY A AND C, INTERNATIONAL TRAVELLERS REQUIRE COVID-19 PCR TEST BEFORE COMMENCEMENT OF TRAVEL TO PAKISTAN (MAX 96 HOURS OLD)

CATEGORY C

- INTERNATIONAL TRAVELERS FROM FOLLOWING COUNTRIES REQUIRE TWO COVID-19 PCR TESTS
- FIRST NEGATIVE COVID – 19 PCR BEFORE COMMENCEMENT OF TRAVEL TO PAKISTAN (MAX 96 HRS OLD) AND THEN SECOND COVID-19 PCR TEST UPON ARRIVAL IN PAKISTAN

SR.	COUNTRY
01	Denmark